



E.C.C.O. Membership Application

Checklist of required Documents

Please tick the appropriate boxes for documents included with your application:

- 1 Letters of recommendation from two full E.C.C.O. members
- 2 Statutes in the original language and an English version
Additional official documents such as:
 - definition of the profession
 - regulations and/or bylaws
 - code of ethics
 - professional code of conduct
- 3 A recent, complete and detailed list of the association's full members and their specialisations.
- 4 A short description of your membership procedure including the application form
(full members, student members, associate members etc.)
- 5 A short description of the history of your association
- 6 Description of your main activities and goals
- 7 Application form for E.C.C.O. membership

Please fill in the Application form and send it first by e-mail to be reviewed. We will then require the original documents listed above accompanied with copies of documents or publications concerning the association's foundation and history, such as Newsletter, Bulletin, website, social media links. After the committee approves your application then you will be asked to deliver the documents in original paper form to the general secretary of E.C.C.O.

Send all documents to the hands of the Subcommittee for new members (info@ecco-eu.org)

DEADLINE:

15th September of the year preceding the General Assembly

(Exceptions are negotiable)

Application for E.C.C.O. Membership

All information given in this application form is confidential and is only for internal use of the board and committee of E.C.C.O.

1. NAME OF THE APPLYING ORGANISATION (ORIGINAL LANGUAGE AND ENGLISH TRANSLATION):

1.1. Official Address:

Street: _____

Postal code: _____ City: _____

Country: _____

Tel: _____ Fax: _____

E-mail: _____

Website: _____

Social Media: _____

1.2. Contact Person:

Name and title: _____

Street: _____

Postal code: _____ City: _____

Country: _____

Tel: _____ Fax: _____

E-mail: _____

2. TYPE OF E.C.C.O. MEMBERSHIP

2.1 Full Membership

Is the entire membership of your organisation solely composed of professional conservator-restorers?

yes no

2.2 Associate Membership

Is the full membership of your organisation not only composed of professional conservator-restorers, but of professions with activities that contribute in a broader sense to the development and improvement of the preservation of cultural heritage:

yes no

3. THE MEMBERS OF THE APPLYING ORGANISATION

3.1 Number of full members in your organisation: _____

3.2 Total number of members in your organisation: _____

3.3 Date of the last count of members: _____

3.4 Are all full members' professional conservator-restorers?

yes no

3.5 Are there other professions represented among your full members?

yes no

If yes, which professions are represented?

3.6 Are students or trainees full members of your organisation?

yes no

4. THE DEFINITION OF THE PROFESSION AND THE CODE OF ETHICS

4.1 Has your organisation officially adopted the document formulated and ratified by the ICOM Committee for Conservation, Copenhagen 1984, "The Conservator Restorer: A Definition of the Profession"?

yes no If yes, when? _____

Please supply appropriate information such as minutes, announcements etc. confirming the adoption.

4.2 Does your organisation fully agree with the E.C.C.O. Official Documents: "The Professional Guidelines: "The Profession" (Brussels March 2002) "Code of Ethics" (Brussels March 2003) and the "Basic Requirements for Education in Conservation and Restoration" (Brussels March 2003)?

yes no

4.3 Has your organisation officially adopted the E.C.C.O. Professional Guidelines?

yes no If yes, when? _____

Please supply any appropriate information such as minutes, announcements etc. confirming the adoption.

5. PROFESSIONAL TRAINING AND EDUCATION IN THE COUNTRY OF THE APPLYING ORGANISATION

5.1. Has your organisation made any official statement about the level of professional education, training and/or access to the profession in the field of conservation and restoration in your country?

yes no

If yes, what has been decided? If no, what is the current level?

Please supply appropriate information such as minutes, announcements etc. confirming the statement.

5.2 Please give information about the institutions for legally recognised professional education and training in your country:

Do you have any training at university level in your country?

yes no

Name and location of institution(s):

Do you have any training at polytechnic/para-university level in your country?

yes no

Name and location of institution(s):

Does institutional training exist in your country at any other levels?

yes no

Which level?

Craftsman yes no

Graduate yes no

Others:

Name and location of institution(s):

5.3. Do you have any private training programs without legal recognition in your country?

yes no

Name and location of private school(s):

6. ACTIVITIES OF THE APPLYING ORGANISATION

6.1. Does your organisation publish or edit:

- an internal newsletter? yes no
- scientific periodicals? yes no

If your organisation becomes member of E.C.C.O., in order to exchange information, you must be prepared to add all E.C.C.O. member organisations to the mailing list of your Newsletter and send also a copy to E.C.C.O.

6.2. Is your organisation involved in training or dissemination of activities in the field of conservation and restoration in your country?

- yes no

If yes, please give more information

7. ACTIVITIES OF THE APPLYING ORGANISATION IN E.C.C.O.

7.1 What are the main interests of your organisation in becoming a member of E.C.C.O.?

THIS FORM MUST BE SIGNED BY THE PRESIDENT OF THE APPLYING ORGANISATION:

CITY: _____ DATE: _____

NAME: _____

SIGNATURE:

Types of E.C.C.O. Membership

E.C.C.O. has two categories of memberships:

Full Membership:

Any professional Organisation or federation of such Organisations, legally constituted according to the laws and customs of its country of origin, whose full membership is solely composed of conservator-restorers of cultural heritage, which is based in the European Union or in a member state of the European Free Trade Association (EFTA), which accepts the aims of E.C.C.O. and which officially recognises the "Professional Guidelines" adopted by E.C.C.O.

A full member has the right to vote at General Assemblies. The number of votes is accordingly to the number of full members in a calculated formula.

Associate Membership:

Any other Organisation or institution whose activities contribute to the development and improvement of the conservation-restoration of Cultural Heritage, which accepts the aims of E.C.C.O. and which recognises the Professional Guidelines adopted by E.C.C.O.

Note: An associate member does not have the right to vote at General Assemblies.

Annual Fees for E.C.C.O. Membership

Membership fees are different between Full and Associate members. A new calculation system of fees was adopted in the General Assembly of the 30th April 2018 in Valletta, Malta. The fees consist of a fixed contribution according to the size of the organization and a fee for the members of association that is based on the yearly budget. It was additionally decided to introduce a fair system for member fees, which would consider the economic differences within European countries.

The 30th of April 2018 the General Assembly of E.C.C.O. decided to introduce a fair system for member fees which would consider the economic differences within European countries. Members from richer countries should pay a bit more and those of lesser financial power should pay a bit less. Hence the annual fee is based on the following parameters:

- The type of membership (full or associate)
- the size of your organisation (how many full members you have),
- the purchase power of your country
- the budgetary needs of E.C.C.O. In the past years E.C.C.O.'s budget has been stable resulting in a fee, which would vary from a minimum of around €5,70/member to a maximum of about €7,90/member per year for full members and around €3,00/member for associate members.

For more info please contact the E.C.C.O. Treasury via info@ecco-eu.org

Document created 29.05.05.

By Tanja Roskar Reed, Natalie Ellwanger, Suvi Leukumavaara,

Revised in October 2021 by Barbara Davidson, Kristian Schneider, Amalia Siatou, Anja Romanowski

Siège social: rue Coudenberg 70, BE-1000 Bruxelles, Belgique, Entreprise N° 0447.118.530